**Duo Setup Instructions:** 

 Download Duo Mobile on your mobile device Apple App Store: <u>https://apps.apple.com/gb/app/duo-mobile/id422663827</u> Google Playstore: https://apps.apple.com/gb/app/duo-mobile/id422663827

https://play.google.com/store/apps/details?id=com.duosecurity.duomobile&hl=en\_US&gl= US



- 2. On your PC open web browser and navigate to <u>https://fulton.my.idaptive.app</u> Login with your network credentials.
- 3. Click account



4. Under Authentication Factors, Scroll to the bottom to find "Duo/Google Authenticator"

🥝 Duo/Google Authenticator

Show QR Code

5. Click "Show QR Code"



6. Now open the Duo Mobile app on your mobile device



7. Press the Plus "+" button at the top right of the app

8. User your phone to scan the QR code displayed on your pc

## **Duo/Google Authenticator**

1. Install your 3rd party authenticator app.

- 2. Launch your authenticator app and tap the "+" icon or the "Add Account" button to add a new account.
- 3. Select "Scan Barcode" or "Scan QR Code" and use your phone's camera to scan this code:
- 4. Once you have scanned the code, enter the 6-digit verification code generated by the authenticator app and click verify.

Verify		Code
Verify		
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9. You should now see a 6 digit number in the Duo app. Enter the code shown on the phone in the Code text box on your pc and click "Verify".



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Code			
371203			
✓ OATH OT	P verified!		
Close			

10. You have successfully set up Oath OTP.

Now, you will have an additional two-factor authentication method when signing into the Fulton County applications such as webmail & vpn.

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EVULTORY
Start Over
Additional authentication required to continue with this action. @fultoncountyga.gov
Password
Password Choose authentication method
Password Choose authentication method Duo/Google Authenticator
Password Choose authentication method Duo/Google Authenticator Continue with Duo/Google Authenticator Authenticator