



BOARD OF REGISTRATION AND ELECTIONS APPROVED MINUTES

REGULAR MEETING – June 13, 2024

The Fulton County Board of Registration and Elections met in Regular Session on Thursday, June 13, 2024, at 11:00 a.m.

**The meeting was recorded and is available for your review on
FGTV YouTube Channel**

<https://www.youtube.com/channel/UCYH7E0jH6HxE-3KTRluH8SQ>

Board Members Present Ms. Cathy Woolard, Chairperson
Mr. William Michael Heekin, Vice Chairperson
Mr. Aaron Johnson
Mrs. Teresa Crawford
Ms. Julie Adams

Staff Attending: Mrs. Nadine E. Williams, Director; Mr. Patrick Eskridge, Deputy Director; Mrs. Sharon Benjamin, Deputy Election Chief; Mrs. Jodi Brittan, Absentee Manager; Mrs. Shoshauna Goins, Absentee Supervisor; Mrs. Kathryn Glenn, Registration Manager; Ms. Janice Dickenson, Administrative Manager; Ms. LaShandra Little, VEO Manager; Mr. Thomas Johnson, Registration Supervisor; Mr. Corey Henson, Elections Equipment Manager; Ms. Regina Waller, Division Manager; Mr. James Reese, FGTV Production Manager; Mr. Darryl Peek, Mr. Tyree Spencer, Mr. James Artis

Legal: Mr. Chad Alexis, Senior Assistant County Counsel; Mr. David Lowman, Supervising County Counsel

ACRONYMS:

BRE- Board of Registration and Elections
DRE- Department of Registration and Elections
EHOC- Elections Hub and Operations Center
BOC- Board of Commissioners
ABM- Absentee by Mail
L&A- Logic and Accuracy Testing
VEO- Voter Education and Outreach
REIF- Reporting Elections Systems Issue Form

BMDs- Ballot Marking Devices
SOS- Secretary of State's
SEB- State Election Board
DDS- Department of Driver Services
CERA- Certified Elections Registration Administrator
GARVIS- Georgia Registered Voter Information System

#1– APPROVAL OF AGENDA

Chair Woolard explained the request to amend the agenda:

- Item #5 to include confirmation of certification
- Added item #8 Monitoring of Fulton’s Elections

Chair Woolard entertained a motion to approve the agenda as amended. The motion was made by **Mrs. Crawford**, seconded by **Mr. Johnson**, and carried by a vote of 5-0.

#2-COMMUNICATIONS AND PUBLIC RESPONSE

Communications from the public were recorded. https://www.youtube.com/watch?v=h6iz_NGTrdM

OLD BUSINESS

#3– APPROVAL OF MINUTES

- **Regular Meeting-May 09, 2024**

Ms. Adams suggested the minutes reflect more of Ms. Ann Brumbaugh’s comments during this meeting regarding her legal opinion.

Chair Woolard deemed that request out of order because the minutes do reflect those comments. The link and the timestamp allow everyone to review Ms. Brumbaugh exact words.

45:00-1:07

https://www.youtube.com/watch?v=p4N_rMdpf7c

Secretary Bodison explained that the minutes historically have been a summation not verbatim or exact.

Chair Woolard entertained a motion to approve the proposed minutes of May 9, 2024, as presented. The motion was made by **Ms. Adams** and was seconded by **Vice Chair Heekin** and carried by a vote of 3-2; Nays by **Adams** and **Heekin**.

- **Special Meeting- May 21, 2024 (3-6pm)**
- **Special Meeting- May 21, 2024(6:30pm)**
- **Special Meeting- May 28, 2024**

Chair Woolard entertained a motion to approve the proposed minutes May 21st (3-6pm and 6:30pm) and May 28th as presented. The motion was made by **Mr. Johnson** and was seconded by **Mrs. Crawford** and carried by a vote of 5-0.

#4- ELECTION PREPARATION UPDATES MONTHLY OPERATIONS REPORT FOR MAY 2024

Director Williams greeted and reported to the BRE:

- Advance Voting has commenced
- Low turnout
- No concerns
- Elections running smoothly
- Leadership team completed CERA training

Ms. Adams asked about the DRE’s internal process in preparation of new legislation that will take effect July 1, 2024, regarding ballot paper.

Director Williams answered that the DRE has an internal meeting regarding processes and procedures for new legislation. The current secure ballot paper will be prohibited soon and there have been no directives from the Secretary of State’s office. **Madam Director** mentioned updating the BRE after the internal meeting.

Deputy Eskridge reported on the activities of the Deputy Director:

- Began working with HR and Administration staff to recruit for Summer Interns
- Worked with Absentee Manager to submit departmental responses to the most recent County Audit for Absentee by Mail process Review
- Researched and had touchpoints with several vendors for numerous solutions to be considered for implementation for the upcoming General election

Ms. Dickenson reported on activities in the Administration Division: Performed routine administrative functions:

- Requisitions limitations due to cyber incident
- Process P-Card purchases and T-Card travel / training expenses.
Performed various HR functions:
- Processed bi-weekly payroll
- Processed requisitions for recruitment.

PERSONNEL VACANCIES:		
TITLE	POSITION TYPE	STATUS OF RECRUITMENT
Information Systems Analyst I	New	Recruitment to resume.
Elections Systems Specialist	Existing Position	Selection processed and employee onboarded.
Absentee Officer	Existing Position	Interviews conducted and selection submitted.
Courier (Time limited position)	Existing Position	Requisition submitted for recruitment.

Registration Officer	Existing Position	Requisition submitted for recruitment.
Registration Chief	Existing Position	Recruitment to resume.
Election Systems Specialist (Time limited position)	Existing Position	Requisition submitted for recruitment.
Interns (2)	Existing Position	Requisition submitted for recruitment.
<p>CAMPAIGN CONTRIBUTION DISCLOSURE REPORT Late and non-filers report submitted to the State Finance Commission.</p> <p>The next campaign contribution disclosure report is due June 30, 2024, with a grace period deadline on July 9, 2024.</p>		

Chair Woolard commented on the Intern program as one that she highly encouraged college students to join the team. Madam Chair thanked the staff for continuing the program after her tenure.

Mrs. Benjamin reported on activities with Advance Voting/ Early Voting:

- AV successfully completed the General Primary Election
- Thanked her staff: Regional Coordinators, Trainers, Compliance Officers, and AV Staff
- Engaged with our continual post-election activities which include reconciliation which is an audit of the EV location operations for compliance with state and county policies and procedures.
- Prepared for the June 18, 2024, General Primary Runoff

Deputy Eskridge reported on the activities in the Election Division and Election Day on behalf of **Chief Ross**:

- Completed Call Center Testing
- Formulated Emergency and Provisional Ballots for June Runoff
- Coordinated June 18, 2024, runoff election, Ballot Proof.
- Formulated the May 21, 2024, election Reconciliation Report.
- Completed Risk Limiting Audit for the May 21st Primary

ELECTION DAY OPERATIONS
No training for the Runoff Election. Kiosk is available and will be used for those Poll Workers who need to come for a refresher. We have recruited 444 Poll Workers.

POSITION NEEDED	QUANTITY	# RECRUITED DATE	TO	No Poll Workers Training for the Runoff Election
Poll Manager	76	76		
Assistant Manager	152	152		
Clerks	216	216		
Total	444	444		

Mrs. Crawford asked how many batches were in the Risk limiting Audit (RLA)?

Director Williams responded that she didn't have the information at that moment, but all batches balanced. Madam Director sent the Batch list after the meeting:

Batch Name	Container	Total count
AV-Evelyn G. Lowery Library (AP01A-UC035) ICP 3 - 0	Advance Voting	153
AV-Milton Library (AP01A-UC035) ICP 4 - 0	Advance Voting	822
ED-01R-01T ICP 1 - 0	Election Day	239
ED-06I-07J ICP 2 - 0	Election Day	220
ED-JC04A-JC04B-JC04C ICP 1 - 0	Election Day	176
ED-RW21-RW21A-SS01-SS01A ICP 1 - 0	Election Day	632
ICC - Absentee By Mail 1 - 9	Absentee by Mail	96
ICC - Absentee By Mail 1 - 17	Absentee by Mail	79
ICC - Absentee By Mail 2 - 28	Absentee by Mail	21

Ms. Little answered that it was 9 batches from the RLA:

- 2 Advance Voting
- 4 Election Day
- 3 Absentee by Mail

Mrs. Brittan reported on the activities in **Absentee Division**:

- Weekly Meetings with the Division's personnel
- Attended
 - SOS Training Post Election Processes
 - CISA Emergency Communication Training
- Vendors engaged during **May 2024**
 - Quadient, Tattnell & RaySecure

FIRST DAY TO MAIL ABSENTEE BALLOTS FOR THE GENERAL PRIMARY RUNOFF ELECTION. The board of registrars shall mail or issue official absentee ballots no more than 29 days, but not less than 25 days prior to any general primary election. O.C.G.A. § 21-2-384(a)(2)	As soon as possible
Last day to request an Absentee ballot O.C.G.A. § 21-2-381	JUNE 7, 2024

ADVANCED IN PERSON (EARLY) VOTING BEGINS FOR THE JUNE 18TH, 2024 GENERAL PRIMARY RUNOFF ELECTION O.C.G.A. § 21-2-385(d)(1)	JUNE 8, 2024
Eligible Military and Overseas Voters (UOCAVA) Ballots must be received by 5pm.	JUNE 21, 2024
ABSENTEE BY MAIL STATISTICS:	
APPLICATIONS ACCEPTED	787
APPLICATIONS REJECTED	288
PROVISIONALS BALLOTS MAILED (CURE REQUIRED)	1
TOTAL BALLOTS MAILED	735
BALLOTS ACCEPTED	3
BALLOTS REJECTED	8

Deputy Eskridge reported on the Department’s Finances on behalf of **Mrs. Barganier**:

- 2024 Elections and Operations budgets \$34 Million for 4 Elections
- Managed the two temporary staffing agencies to onboard temporary employees
- Reviewing budget Actual expenses for the March 12th PPP
- Following up with vendors to timely submit invoices

2023 Municipal Budget balances rolled into the 2024 Municipal Budget:	
General Election Municipal Budget NOV 2023	\$1.5 Million
General Run-off Election Municipal Budget DEC 2023	\$1.75 Million

Below are the 2024 Elections and Operations budgets:

2024 Budgets as of 01/04/2024:	
Operations Budget	\$5.2 Million
Presidential Preference Primary (PPP) MARCH 12, 2024	\$9.3 Million
Presidential Primary MAY 21, 2024	\$8.5 Million
Presidential Primary Run-off JUNE 18, 2024	\$4.2 Million
Presidential General Election NOV 5, 2024	\$12.2 Million
Presidential General Run-off Election DEC 3, 2024	\$5.6 Million

Mr. Gilstrap reported on the activities in the Information Systems (Elections Division):
May 21st General Primary – Nonpartisan Election: System Specialists conducted Logic and accuracy on voting equipment for the General Primary – Nonpartisan election, provided technical support during Advance voting and election day, and successfully tabulated and reported the election results.

June 18th General Primary Runoff Election: The Information Systems staff begin preparation for the General Primary Runoff Election. The main items in preparation are listed below.

- **L&A Testing** – The Information Systems staff are conducting Logic & Accuracy Testing and programming all equipment to be used for Absentee by Mail, Advance Voting and

Election Day Sites. Logic and Accuracy testing began on June 4th and will be completed by June 14th.

- **Technical Support** – The Information Systems staff will provide technical support for Advance Voting precincts from June 8th to June 14th. Systems Specialists will also provide technical support for all Election Day sites on Election Day, June 18th.
- **Election Night** – Uploading memory cards from each Advanced Voting and Election Day precinct and tabulate. Display results and send reports to the SOS.
- **Post-Election** – Received all voting equipment that was used in the Runoff Election. Conduct final tabulation and prepare reports for certification.

Chair Woolard asked about the big screens for this Election Night Reporting?

Director Williams responded that the screens were installed and will be ready for Election Night.

Mrs. Glenn reported on the activities of the Voter Registration Division:

- Supported Advance Voting and Election Day Poll Workers
- Processed returned mail and mailing new precinct cards to over 780,000 voters.
- List maintenance activities included cancelling felons, deceased voters, merging duplicate records and voter cancellation requests in GARViS (Georgia Registered Voter Information System) and continuously auditing the voter roll.

REGISTRATION STATISTICS:			
	May 1, 2024	May 31, 2024	
VOTER REGISTRATION APPLICATIONS RECEIVED		20,304	
ACTIVE VOTERS		735,308	
INACTIVE VOTERS		133,307	
TOTAL OF REGISTERED VOTERS		870,080	
APPLICATIONS TO BE PROCESSED		24,109	
NEW REGISTRATIONS TO FULTON COUNTY		6	
TRANSFERS TO FULTON COUNTY		358	
TRANSFERS FROM FULTON COUNTY		195	
REMOVALS FROM FULTON COUNTY		1,845	
FRONT DESK OPERATIONS			
	May 1, 2024	May 31, 2024	
Reason for Visiting Voter Registration			Total Number of Yellow Tickets
CERTIFICATE OF REGISTRATION			15
TEMPORARY VOTER ID CARD – APPLICATIONS			52
REGISTER TO VOTE – WALK-INS			150
PRECINCT CARD REQUESTS			84
VOTER STATUS ISSUES (CANCELLATION, INACTIVE, ETC.)			4

3 RD PARTY/VOTER DRIVES (APPLICATIONS)	1
LETTER RESPONSE	1
OUT OF COUNTY / OUT OF STATE INQUIRIES	15
VOTER LIST/STATS	0
OTHER – RANGES FROM VOTERS WANTING TO CHALLENGE OTHER VOTERS, DROPPING OFF THEIR ABSENTEE BALLOT/APPLICATION, OR GENERAL QUESTIONS	254
TOTAL:	576
List Maintenance Update	
882- Felon Challenge Letters mailed 503- ERIC-Deceased 51- Moved Out of State 0- NGE 12 – Voter request 0 – Not verified 5- Deceased other	

Chair Woolard inquired where does VR get their felon information from?

Mrs. Glenn reported the information comes from SOS via their GARViS database:

- The felon is sent a letter on a 40-day clock
- 30 days to contact the office before cancellation
- Notice informs the voter that upon completion the voter must re-register to become an active voter

Mrs. Crawford inquired about the list maintenance of voters that were in Inactive status.

Mrs. Glenn answered that most of those voters were registered at business addresses or missing information.

Mr. Henson reported on the activities of the Supplies and Logistics Division:

- Delivered all Election Day equipment to the assigned polling locations.
- Picked up all the Election Day equipment and supplies from the polling locations and returned them to the elections warehouse.
- Picked up all the Advance Voting Locations equipment and supplies and returned them to the elections warehouse.
- Completed preparing all the Election Day supply bags and signs so they were ready for Sunday Poll Manager Pickup for the May 21, 2024, General Primary Election.
- Provided support to the polling locations during election day by providing any extra supplies or assistance that were needed.
- Provided logistical and supply support to all the Advance Voting polling locations by sending any supplies or other assistance as requested by the Advance Voting Precincts.
- Provided absentee ballot drop box support by picking up any absentee ballots dropped into the 7 absentee ballot droboxes and transferring them to the Absentee Ballot Division during the May 21, 2024, General Primary Election.
- Performed reconciliation and post-election duties including emptying all the supply bags and boxes that were returned to the elections warehouse.
- Started preparations for the upcoming June 18, 2024, General Primary Runoff including notifying facilities that their locations would be needed for the runoff.

- Staff started preparing all the supply boxes needed for the upcoming June 18, 2024, General Primary Runoff.

SUPPLY & INVENTORY STATISTICS	
Election Day Polling Locations Delivered	177 Locations
Election Day Polling Locations Picked up	177 Locations
Advance Voting Locations Picked up	36 locations
Advance Voting Support Provided	19 Days

Ms. Little reported on the activities of Voter Education and Outreach:

- Conducted outreach at several Senior graduation events
- Focused on collateral material for the 2024 election cycle for outreach events
- Conducted Deputy Registrar Training for citizens that want to host voter registration drives
- Assisted in overseeing the tabulation area and helped coordinate the audit activities
- Conducted an Election Day need to know interview with several news outlets

VOTER EDUCATION ACTIVITIES		
Activity	Total for the Month	Year Total
Deputy Registrar Training	32	Total active = 593
Voter Registration	128	905
Poll Worker Recruitment	n/a	198
Voter Identification Cards	4	28
Outreach Events	53	288
Absentee Application	98	563
Deputy Registrar Events	7	50
Connections for VEO.	280	995
Event Interactions	7742	20,252
Media Inquiries	15	55
May Events: Listed on May's Monthly Operations Report		

Mrs. Crawford commended **Ms. Little** and the VEO team on the work they do.

#5- REVIEW OF POST-ELECTION MATERIAL AND CONFIRMATION OF CERTIFICATION

Chair Woolard asked the BRE how they would like to discuss the materials presented during the Pre-certification of the General Primary Election on May 28th.

Ms. Adams outlined issues that occurred in 3 precincts identified during her review on 5.28.2024:

Precinct(s)	BMD Printer	Scanner	Discrepancy	Note on Ballot Recap
AP01A	341	326	15	Counting Error
11B-11B1-11B2-11B3	423	425	2	Scanner counted 2 ballots twice, spit out and Rescanned
RW02-RW03-RW03B	499	500	1	No note

- **20** Absentee Rejected Ballots

Director Williams explained the listed information above AP01A and 11B were clerical errors on the Recap sheets. **Madam Director** explained the process for Canvassing and Consolidation of Results.

Process:

- Verify count from batch load report
- Verify physical count of ballots
- Verify the scanner is empty
- Verify the spoiled bag
- Verify Unscanned ballot bag

Ms. Adams requested to verify the information.

Director Williams stated to **Ms. Adams** that she verified the records accuracy during Pre-Certification meeting on 5.28.2024

Ms. Adams requested the documents be emailed to her.

Director Williams responded if the BRE approved the request for it to be emailed, otherwise the records are available after this meeting.

Chair Woolard explained that the board can review the information together after this meeting or you can review it at our next regular meeting.

Chair Woolard mentioned she had questions regarding the ballot recap sheets and requested clarity on a couple forms during the Pre-Certification. **Madam Chair** mentioned that she asked Board Members several times, if they had any questions.

Director Williams explained that the Election Chief was in the meeting the entire day and if you have questions, he could've fully explained and provided the data in real-time.

Ms. Adams expressed concern over 20 ballots being rejected from a particular Nursing Home and being signed by the same person.

Mrs. Brittian explained that the personnel of a Nursing facility was allowed by law to assist voters.

Ms. Adams warned the DRE to take extra precaution with our elderly population

Director Williams recommended that if **Ms. Adams** believes that the Nursing facility was doing something fraudulent to report them to the Secretary of State's office.

Chair Woolard outlined the upcoming schedule for the Certification Meeting.

Vice Chair Heekin inquired about discussing with the DRE on the path forward

Chair Woolard suggested a random audit as a board instead of individual reviews.

Ms. Adams mentioned the calls she received regarding complaints about the volume during the meeting.

Chair Woolard responded if we are reviewing documents at various stations, we did not utilize the mics. **Chair Woolard** reiterated her suggestion on reviewing documents as a board and to use the microphone.

#6- CHALLENGE PROCEDURES FOR CONSIDERATION

- § 21-2-229
- § 21-2-230

Mrs. Crawford presented procedures for the listed Georgia codes. **Mrs. Crawford** mentioned that she has been working on this document.

Timestamp: 1:15:30-1:21

Vice Chair Heekin thanked **Mrs. Crawford** for her leadership of drafting procedures. **The Vice Chair** highlighted that some of the drafted language is not permissible by law. **The Vice Chair** requested additional time to improve the document as presented.

Vice Chair Heekin made a motion to delay the vote until the next business meeting. The motion was made by **Vice Chair Heekin** and was seconded by **Mrs. Adams** and carried by a vote of 2-3; Nays **Woolard, Crawford, and Johnson**.

Ms. Adams requested additional time to review the proposed procedures. **Ms. Adams** referred to the Georgia Constitution Article 9, Section 2 regarding local Acts regarding advertising and posting.

Chair Woolard noted that this was not an Act, it was a proposed procedure for the DRE.

Mr. Johnson clarified that the BRE is implemented procedures that will clearly outline how the DRE and the public understands how to handle Challenges. The Legislature passed laws but did not provide guidance. **Mr. Johnson** explained that **Mrs. Crawford** has been working on this procedure since January 2024, that's 6 months.

Ms. Adams said she had issues with the documents presented and believed that they do not align with the intent of the law.

Chair Woolard explained the need for procedures to be in place and the request for guidance from the SOS and the General Assembly on procedures but never received. There are 159 counties handling this process differently and I believe there needs to be clear directions to the staff. **Madam Chair** explained the document can be revised, if needed.

Ms. Adams suggested sending this to State Election Board (SEB) to request an immediate review of the procedures

Chair Woolard stated they don't have another meeting prior to our next meeting.

Ms. Adams made the motion, but it failed for lack of a second.

Mrs. Crawford noted few counties in Georgia that created procedures for Challenges (Henry, Cobb, Clayton, Forsyth, and Cherokee).

Chair Woolard entertained a motion for the BRE to adopt the Challenge procedures for 21-2-229 and 21-2-230. The motion was made by **Mrs. Crawford** and was seconded by **Mr. Johnson** and carried by a vote 3-0; 2 Abstentions by **Heekin** and **Adams**.

#7- VOTE ON THE VICE CHAIRPERSON

➤ **Term:** July 1, 2024-June 30, 2025

Chair Woolard announced that the Vice Chairperson serves for 1 year and parties alternate each year. The upcoming term for Vice Chair will be from the Democratic party. **Madam Chair** thanked **Mr. Heekin** for his service.

Chair Woolard entertained a motion to select **Mr. Aaron V. Johnson** as Vice Chairman of the Board of Registration and Elections. The motion was made by **Mrs. Crawford** and was seconded by **Vice Chair Heekin** and carried by a unanimous vote of 5-0.

[Add-On](#)

#8- MONITORING OF FULTON'S ELECTION

The robust discussion: https://www.youtube.com/watch?v=h6iz_NGTrdM

Timestamp: 1:32:01- 1:49:06

Chair Woolard explained that the State Election Board (SEB) decided to add Monitoring as a provision in the letter of reprimand. **Madam Chair** noted that the posture of the BRE and DRE is always to cooperate and to be as transparent as possible. **Chair Woolard** mentioned that she received a proposal last night.

Madam Chair highlighted her concerns:

- 3 separate entities must agree on the proposal
- Fulton is solely responsible for the cost of the monitoring services

Chair Woolard requested all three entities pay the cost, that request was denied. **Madam Chair** mentioned the initial cost was approximately \$250K, the recent cost estimate for the monitoring service was reduced to \$160K.

Mrs. Crawford stated that she detests unfunded mandates. **Mrs. Crawford** said that she has no issue with the monitoring because the DRE is good.

Mr. Heekin suggested that we contact the SEB regarding the proposal because the Chair of the SEB is only one member.

Chair Woolard responded that she received the proposal from the Chair of the SEB. **Madam Chair** expressed that the posture of this Board is we accept this proposal with this group of people or any changes from this proposal will need to come back to this body for approval.

Mr. Johnson highlighted a few items to consider:

- The BRE agreeing to the proposal
- SEB confirming
- Secretary Of State's (SOS) confirming
- Board of Commissioners (BOC) approving funding amount due to cost

Mr. Heekin asked who owns this proposal.

Chair Woolard said the author is Ryan Germany.

Mr. Heekin suggested the proposal be vetted more due to possible conflict.
Ms. Adams echoed **Mr. Heekin's** suggestion.

Chair Woolard noted that Ryan Germany no longer works for SOS an he has his own consultant firm.

Chair Woolard clarified that the SEB directed the BRE and DRE in a short timeframe:

- Accept a monitor
- Pay for monitor
- And get it done

The Board collectively discussed the SEB meeting schedule, the BOC meeting schedule and their meeting schedule.

Mr. Johnson made a motion to accept the proposal as written. The motion was made by **Mr. Johnson**, seconded by **Mrs. Crawford** and failed 2-3; Nays **Adams, Heekin,** and **Woolard**.

The Board collectively discussed how to work through the proposal.

Ms. Adams suggested delaying the approval of the proposal because she believes the BRE needs additional time to review. **Ms. Adams** suggested adding this discussion to the Special Called Meeting on Tuesday.

Ms. Adams made a motion to table the discussion to the Special Called Meeting on June 18th. The motion was made by **Ms. Adams**, seconded by **Vice Chair Heekin** and carried by a unanimous vote of 4-0.

EXECUTIVE SESSION

Chair Woolard entertained a motion to close the regular session and convene into executive session to discuss litigation matters. The motion was made by **Vice Chair Heekin**, seconded by **Mrs. Crawford** and carried by a unanimous vote of 4-0.

After the executive session, **Chair Woolard** entertained a motion to reconvene from executive session. The motion was made by **Ms. Adams**, seconded by **Mrs. Crawford** and carried by a unanimous vote of 4-0.

ADJOURNMENT

There being no further business, **Chair Woolard** entertained a motion to adjourn. **Mrs. Crawford** moved to adjourn the meeting. **Ms. Adams** seconded the motion. There being no further business on the agenda, the Board adjourned the meeting at 12:49 p.m.

The meeting adjourned.

Prepared by:

Mariska Bodison, Board Secretary