

METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL
Fulton County Department of Health & Wellness
4th Floor Conference Room
99 Jesse Hill Jr. Drive
Atlanta, GA 30303

July 17, 2014

Voting Members Present

Deb Bauer
Hermeyone Bell
Jeronia Blue
Sonya Chapman
Michael DeMayo
Dazon Dixon- Diallo
Robert Di Vito
Reggie Dunbar
Sharron Fickling
Charles Fuller
Jeff Graham
Mikki Hollinger
Priti Kohle
James Lark
Stephanie Laster
Ken Lazarus
Larry Lehman
Ruby Lewis—Hardy

Katherine Lovell
Harvinder Makkar
Phyllis Malone
Albert Mitchell
Jacque Muther
Jeanette Nu'Man
David Reznik
Nicole Roebuck
Lisa Roland
Moneta Sinclair
Terry Stidom
Peter Thibodeaux
Willie Lee Thomas
Timothy Webb
Norris Williams
Sean Williams
Timothy Young

Voting Members Not Present

Jim Bacon
Walter Bradley
Teresa Connell
Cheryl Courtney—Evans
Justin Daniels
Gene Farber
Chris Fields
William Francis
Patrick Kelly

John Eaton
Shirley Love
Trevor Pearson
Tony Redmon
Sanjay Sharma
Tiajuanna Thames
Andrea Thrasher
Masonia Traylor
Del'Rosa Winston

The Planning Council meeting was called to order at 9:03 am by Chair, Dazon Dixon Diallo.

A motion was made by Jeff Graham and seconded by Katherine Lovell to extend the meeting to 11:00. The motion carried.

A motion was made by Jeff Graham and seconded by {unintelligible} to adopt the July 17, 2014 Planning Council meeting agenda. During brief discussion, several members indicated that they need to leave early and would like to move the priorities committee action item earlier in the agenda. The motion was withdrawn.

A motion was made by Jeff Graham and seconded by David Reznik to move the Priorities Committee action item and Grantee update before the consumer caucus update. The motion carried.

A motion was made by Katherine Lovell and seconded by Jeanette Nu'Man to adopt the May 14, 2014 Planning Council minutes. One correction is requested (Robert Di Vito) to add the FY15 priority setting task to the Priorities Committee report on page 3. The motion carried to adopt the minutes as revised.

Grantee Update: Patrick Daly

- **Grant Award:** The final FY14 grant award was received in late May. Our final FY14 Grant Award is \$22,285,910. This represents more than a 3% increase over last fiscal year.
- The Grantee met with the Priorities Committee in June to obtain recommendations on how to prioritize and allocate the increased funding. The Priorities Committee will be presenting during the July Executive and Planning Council meetings. The Grantee will prepare a residual RFP for the approved categories and funding with a proposed effective date September 1-February 28, 2015 (6 months).
- **Conditions of Award:** The Grantee is working on 4 conditions of award all due in July/August.
 - Final FY13 Progress Report
 - FY14 Program Term Report
 - FY14 MAI Annual Plan
 - FY13 Final expenditures and FFR, including Carry Over request.
- **Fiscal Year 2015 Grant Application:** HRSA issued the guidance and the grant application will be due September 19. This is earlier than in previous years when the application had been due in October.
- **Health Insurance Program:** Premium assistance is currently available through the Part B HICP. The Grantee will be releasing a Request for Proposals to currently funded providers as we have identified a mechanism to assist clients with medication co-insurance payments.
- Yukiko Tani, the HRSA Project Officer assigned to the Atlanta EMA, has retired. Her supervisor, Cole Gbolahan, is also leaving HRSA. Mark Pepler has been assigned as our Interim Project Officer.

A motion was made from the Executive Committee to allow the Grantee discretion to move funds across priority categories for the agency(ies) awarded Health Insurance Premium funding to allow agencies to begin providing medication co-insurance payment assistance once these funds have been awarded through a residual Request For Proposals. Katherine Lovell seconded the motion coming from the Executive Committee. After discussion, the motion carried 30-0.

Priorities Committee-Action Items—Robert DiVito

The Priorities Committee Chair provided a brief overview of the Priorities Process. The Committee met in June to address several tasks:

- Prioritize and allocate the additional FY14 award funds
- Prioritize and allocate the remaining funds from Phase I of the Outside Review Committee
- Re-distribute a portion of the \$2.2 million initially prioritized for the new Health Insurance Program
- Prioritize and allocate the projected FY13 Carry Over funds
- Set priority rankings and allocation recommendations for FY15

The Priorities Committee Chair presented the recommendations and motions from the Executive Committee via a PowerPoint presentation.

Action item #1

- **Final FY 2014 Funding Allocations**
 - The Priorities Committee unanimously approved to adopt the Priority Service Category funding allocations as the final FY 2014 recommendations
 - The Priorities Committee unanimously approved to direct grantee to allocate any funding not allocated during the outside review committee to the State ADAP
- **Carry Over FY 2013 Funding Allocations**
 - The Priorities Committee unanimously approved to adopt the Priority Service Category funding allocations as the Carry Over FY 2013 recommendations
 - The Priorities Committee unanimously approved to direct grantee to allocate any funding not allocated during the outside review committee to the State ADAP

Service Category	2013	2014 Initial Allocations	2014 Final Award Allocations (10 Months)	FY13 Carry Over Allocations
Primary Care	\$ 10,686,368	\$ 9,084,730	\$ 9,818,780.00	
Oral Health	\$ 1,778,454	\$ 1,778,454	\$ 1,900,435.16	
APA (Local)	\$ 1,250,000	\$ 1,062,654	\$ 1,062,654.00	\$ 222,881.60
APA (ADAP)		\$ -	\$ 1,500,000.00	
Case Management	\$ 1,556,869	\$ 1,676,217	\$ 1,673,195.68	
Mental Health	\$ 1,476,619	\$ 1,255,308	\$ 1,316,298.58	
Substance Abuse	\$ 1,265,746	\$ 1,076,040	\$ 1,137,030.58	
HIP (Premiums, Co-pays, Deducts)		\$ 2,200,000	\$ 1,027,000.00	
Support Services	\$ 1,596,846	\$ 1,428,498	\$ 1,428,498.00	\$ 168,348.00
<i>Food</i>	\$ 982,060	\$ 931,000	\$ 931,000.00	\$ 51,060.00
<i>Emergency Assistance</i>	\$ 47,905	\$ 25,137	\$ 21,566.60	\$ 22,768.00
<i>Psycho/social Support</i>	\$ 223,558	\$ 208,133	\$ 205,826.62	\$ 15,426.00
<i>Medical Transport</i>	\$ 95,811	\$ 89,200	\$ 89,200.00	\$ 6,611.00
<i>Legal</i>	\$ 103,795	\$ 88,445	\$ 88,445.00	\$ 15,350.00
<i>Linguistic Services</i>	\$ 111,779	\$ 60,515	\$ 66,391.78	\$ 51,264.00
<i>Childcare</i>	\$ 31,937	\$ 26,068	\$ 26,068.00	\$ 5,869.00
Quality Management	\$ 110,650	\$ 174,650	\$ 174,650.00	
<i>Peer Navigation Pilot Program</i>		\$ 64,000	\$ 64,000.00	
Housing	\$ -	\$ -	\$ -	
EIS	\$ -	\$ -	\$ -	
Home Health	\$ -	\$ -	\$ -	
Hospice	\$ -	\$ -	\$ -	
Council Support	\$ 397,000	\$ 382,000	\$ 382,000.00	
<i>AAOI</i>	\$ 90,000	\$ 75,000	\$ 75,000.00	
Admin.	\$ 865,368	\$ 865,368	\$ 865,368.00	
Total	\$ 20,983,920	\$ 20,983,920	\$ 22,285,910.00	\$ 391,229.60
			\$ 22,285,910.00	\$ 391,229.60

The motion from Executive Committee to approve the recommendations for Action item #1 was seconded by {unintelligible}. After discussion, the motion carried 32-0.

Action Item #2

The Priorities Committee Chair facilitated a discussion on how the priority rankings may change from year to year. Additionally, the Priorities Committee Chair emphasized that funds may not be allocated to a priority category if the Planning Council identifies other funding sources addressing the category's funding needs.

The Priorities Committee Chair presented the FY15 Priority Service Category rankings and noted that the Health Insurance Program (HIP) category moved up from number 7 to number 4, moving all other categories down by 1 from the FY14 rankings. The recommendations for FY15 are:

1. Primary Care
2. Oral Health
3. AIDS Pharmaceutical Assistance
4. Health Insurance Program (HIP)
5. Case Management
6. Mental Health
7. Substance Abuse
8. Support Services
 - a. Food
 - b. Emergency Assistance
 - c. Psychosocial Support
 - d. Medical Transportation
 - e. Legal Services
 - f. Linguistic Services
 - g. Child Care
9. Quality Management
10. Housing
11. EIS
12. Home Health
13. Hospice
14. Council Support

The motion from Executive Committee to adopt the FY15 Priority Service Category rankings was seconded by {unintelligible} After discussion, the motion carried 30-0.

Action Item #3

The Priorities Committee unanimously approved to use the FY14 final funding award in the amount of \$22,285,910 as the FY15 projected award.

The motion from Executive committee to approve the recommendation in action item 3 was seconded by Hermeyone Bell. The motion carried 31-0.

Action Item #4

The Priorities Committee Chair presented the FY15 Priority Category Allocations recommendations and directives. During the presentation, there was discussion regarding the recommended reduction in funding for the mental health service category and the directives.

Service Category	Priority Ranking	2015-2016 Recommendations	% of Award
Primary Care	1	\$ 11,382,536.00	51.08%
Oral Health	2	\$ 1,898,714.96	8.52%
APA (Local)	3	\$ 1,275,184.80	5.72%
APA (ADAP)		\$ -	0.00%
HIP (Premiums, Co-pays, Deducts)	4	\$ 1,027,000.00	4.61%
Case Management	5	\$ 1,573,195.68	7.06%
Mental Health	6	\$ 1,216,298.58	5.46%
Substance Abuse	7	\$ 1,037,030.58	4.65%
Support Services	8	\$ 1,417,731.40	6.36%
Food	8a	\$ 931,000.00	4.18%
Emergency Assistance	8b	\$ -	0.00%
Psycho/social Support	8c	\$ 205,826.62	0.92%
Medical Transport	8d	\$ 100,000.00	0.45%
Legal	8e	\$ 88,445.00	0.40%
Linguistic Services	8f	\$ 66,391.78	0.30%
Childcare	8g	\$ 26,068.00	0.12%
Quality Management		\$ 225,850.00	1.01%
Patient Navigation Pilot Program		\$ 115,200.00	0.52%
Council Support		\$ 367,000.00	1.65%
AAOI		\$ 60,000.00	0.27%
Admin.		\$ 865,368.00	3.88%
Total		\$ 22,285,910.00	100.00%

The Priorities Committee approved to adopt the Priority Service Category funding allocations for FY 2015.

- If the actual award is less than the estimated award:
 - Use the percentages of funding allocations per category for a decrease of \$1 - \$250,000
 - Priorities Committee reconvenes to consider additional recommendations to the Planning Council if the decrease is \geq \$250,001
- If the actual award is more than the estimated award:
 - Use the percentages of funding allocations per category for an increase of \$1 - \$500,000
 - Priorities Committee reconvenes to consider additional recommendations to the Planning Council for the funding \geq \$500,001

The motion from Executive Committee to approve the FY15 recommendations and directives was seconded by Katherine Lovell. The motion carried 24-4.

Action Item #5

The Priorities Committee Chair presented additional directives for the Grantee.

AIDS Pharmaceutical Assistance	Any unallocated dollars remaining in this category during the Outside Review Process may be moved to the Primary Care category for Primary Care medications
Mental Health/Substance Abuse	Due to the inter-relationship between MH and SA, funds may be moved between categories, IF all approved services have been funded at some level under the Priority Category. Example: if all initiatives under MH have been at least partially funded, remaining MH funds may be moved to fund SA initiatives
Support Services	Individual SS categories must be funded at a level no less than 50%; if funding remains above 50% and Outside Review Committee did not approve additional applicants/services; then funding may be moved to other SS categories

The motion from Executive Committee to approve the additional directives for the Grantee was seconded by James Lark. The motion carried 28-0.

A motion was made by Jeff Graham to table the committee, AAOI, and consumer caucus updates until August unless there are issues that must be expressed prior to the August Planning Council Meeting. Nicole Roebuck seconded the motion. The motion carried.

Committee Updates:

Evaluation Committee: Ruby Lewis Hardy—The Evaluation Committee completed the FY13 Annual Administrative Assessment. The report was included in today’s Planning Council meeting packet. There were no findings.

HOPWA Committee: James Lark—The HOPWA Committee will meet on July 31 at the Grantee’s office to review and evaluate the HOPWA applications received by the City of Atlanta, the HOPWA Grantee. The meeting will convene at 12:45.

Membership Committee: Sandra Vincent—The membership recruitment drive officially begins next Friday, July 25th. Applications will be available both online and hard copy. Additional information will be forthcoming.

Public Forum:

Sharron Fickling announced that the Sisterlove Captains and Cocktails will celebrate Sisterlove’s 25th anniversary on Friday July 25, 2014 at 1237 Ralph David Abernathy Blvd. at 7:00 PM.

Kafre Abif, GA Marketing Director for the National HIV/AIDS Disability Project announced their services and distributed information on how to contact them for a free consultation.

Dwight Anderson announced “Together for Life” Support group meets every Monday from 5:30 p.m. – 7:00 p.m. at Fulton County Health Department.

Jim Sacco announced that he has materials for CDC’s new campaign for linking people back into care.

Dazon Dixon-Diallo announced that the International AIDS Conference will convene July 20-25 in Melbourne, Australia.

The meeting was adjourned at 11:04 a.m.

Approved

Meeting Date: July 17, 2014

Minutes Approval Date: August 21, 2014

Attested By:



Dazon Dixon-Diallo, Chair MAHHSPC

