

**Metropolitan Atlanta HIV Health Services  
Executive Committee Meeting  
May 10, 2012  
8:45 a.m.**

**Revised**

**Committee Members Present**

Dazon Dixon Diallo, Chair (via phone)	Hermeyone Wilson
Larry Cook, 1 <sup>st</sup> Vice Chair (via phone)	Katherine Lovell
Jeanette Nu'Man	Jeff Graham
Robert McLean, 2 <sup>nd</sup> Vice Chair	Dolph Goldenburg
Larry Lehman	Nicole Roebuck

Ms. Dazon Dixon Diallo, Chair, called the meeting to order at 8:45 a.m.

**The Committee reviewed the agenda and added the GCPG Update. A motion was made, seconded, and passed to adopt the agenda.**

Minutes from the March 8, 2012 Executive Committee were not available for review by members. Staff will send the minutes to the Committee via e-mail and members can make comments or approve the minutes by “replying to all” in their e-mail response. The minutes will be sent out prior to the May 17<sup>th</sup> Planning Council meeting.

**Grantee Update - Kandace Carty –**

- The Outside Review Committee (ORC) process for the allocation of FY 2012 funds was completed. Agencies approved for funding will receive contracts next week.
- Staff and several Executive Committee members met with the consultant team from Georgia State University’s Andrew Young School of Public Policy to begin work on the Affordable Care Act Study. Both parties are working on contract language and developing a time line for presentation of preliminary data that may be useful to the Priorities Committee at the July 17<sup>th</sup> meeting.
- HRSA has announced organizational changes in the HIV/AIDS Bureau to balance the staff workload in response to changes in the Ryan White program, health care system, and the HIV/AIDS epidemic. Part A and Part B grantees were previously managed by the Division of Service Systems; however, under the reorganization, Part A Grantees will be managed by the Division of Metropolitan HIV/AIDS Programs and Part B Grantees by the Division of State HIV/AIDS Programs. This change will not have a direct impact on Grantee staff because the EMA will retain its current Project Officer. However, there are concerns by the Grantee that the change could negatively impact communication between Part A Grantees, Part B Grantees, and HRSA staff.

**Georgia Community Planning Group Update (GCPG) – Larry Cook –** The Georgia Community Planning Group met in Atlanta, GA on February 13<sup>th</sup> and 14<sup>th</sup> at the Georgia Department of Public Health, 2 Peachtree Street Building. Sixteen (16) members attended

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the orientation, of which 12 were new members. Items discussed included: why it is important to have a planning group and the election of new co-chairs – Anika Gonzales (returning as Urban Co-Chair), J. P. Martin (Rural Co-Chair) and Ray Daniels (Parliamentarian). Also, there were committee assignments and elections for committee chairs and secretaries. The next meeting will be held on May 21<sup>st</sup> and 22<sup>nd</sup> in Augusta, GA.

**Committee Updates**

**Assessment Committee:** Jeanette Nu'Man – The Committee is seeking information from SEATEC and the State regarding health disparities. Any useful information will be presented at the Priorities Committee meeting on June 21st.

**Comprehensive Planning Committee:** Katherine Lovell – The Comprehensive Plan will be updated to include information learned through Part A's participation in the State's SCSN Planning Process on May 3<sup>rd</sup> and 4. The final document will be submitted to HRSA by the May 21<sup>st</sup> deadline.

**Council Procedures Committee:** Larry Lehman – The By-laws and Grievance Procedures will be changed and modified to reflect recommended changes and to provide better clarification of processes. The assistance of legal counsel and a parliamentarian will be part of this process.

**HOPWA Committee:** Dolph Goldenburg – The Committee: made a presentation to the Assessment Committee which included a zip code analysis; has developed contingency plans for a reduction in HOPWA funding; will make a presentation to the Priorities Committee to provide information and provide help to the Committee, if asked; developed a list of HOPWA and non-HOPWA housing resources; and has established a working group, outside the Ryan White structure, to encourage the Atlanta Housing Authority to limit housing restrictions on those with criminal convictions. The next meeting will be held on Friday, June 29<sup>th</sup>.

**Membership Committee:** Hermeyone Wilson – The Committee will meet on June 8<sup>th</sup> from 10:00 to 2:00 at the Ryan White office to review attendance sheets and to address verbiage in the by-laws regarding membership, voting, leadership roles, etc. The Membership Drive will begin the last week in July. The Membership Committee will present at the June Consumer Caucus meeting. A recommendation was made that the various committees of the Planning Council make presentations to the Consumer Caucus to explain the roles, responsibilities, and tasks of their committee, in order to gain more consumer involvement in the Planning Council.

**Public Policy Committee:** Jeff Graham – The CAEAR Coalition has circulated a data collection survey **regarding** DHHS's consideration of establishing a single data reporting tool for funders, grantees, and sub-grantees. There will be a facilitated discussion regarding the

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reauthorization which will result in a comment letter that will be sent to HRSA. Harvard University is preparing a SHARP report to assess the current level of care and make suggestions of where there are gaps in service. More information can be found at [taepusa.org](http://taepusa.org). A letter was sent to Mary Wakefield, HRSA Administrator, regarding the potential hardships of the 10% administrative cap requirement. While there has been no resolution, this issue has been propelled nationally, with recommendations that this issue should be part of the reauthorization.

**Priorities Committee:** Kandace Carty for Robert Di Vito – In preparation for the FY 2012 Priority-setting Process, the following meeting/presentation dates have been established:

- June 21<sup>st</sup> – 2:00 P – 5:00 P – Data Meeting with presentations from SEATEC, State Epi, Grantee, Assessment Committee.
- July 17<sup>th</sup> – 8:30 A – 11:00 A – Agency/Individual Presentations (HOPWA, Consumer Caucus/Primary Care Providers/Affordable Care Act Study (preliminary information) and others.
- August 1<sup>st</sup> – 10:00 A – 2:00 P (Please note the meeting time is different from what was announced at the Executive Committee Meeting) – Priorities Committee recommendations.

All meetings will be held at the Piedmont Hospital Foundation Board Room.

**Quality Management Committee:** Nicole Roebuck - The Committee made final changes to the Legal Check-up standards; will begin to re-evaluate the EMA screening tool; has been an active participant in the In+Care Campaign and will attend a technical assistance workshop led by Marti Beltz, In+Care Campaign Coach, National Quality Center Consultant on June 4<sup>th</sup> at the Loudermilk Center; and will begin working with the State to develop a web-based Statewide Consumer Survey. The Consumer Survey pilot will be conducted at two Ryan White funded agencies.

At the conclusion of the Committee Updates, 2<sup>nd</sup> Vice Chair Robert McLean has requested that all Committees provide the Grantee Staff with minutes of their meetings and include the time, date, and location of all meetings, including directions to the meeting locations.

The Committee reviewed the draft May 17<sup>th</sup> Planning Council agenda. Hermeyone Wilson requested an additional 10 minutes be allotted for the AAOI update, in order for Jeanette Nu'Man to present the FY2011 AAOI Evaluation Report.

Dolph Goldenburg announced that James Lark will give the HOPWA Committee update in his absence at the Planning Council meeting.

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The GCPG Update was added to the May 17<sup>th</sup> Planning Council agenda.

**A motion was made, seconded, and passed to adopt the modified May 17<sup>th</sup> Planning Council agenda.**

The meeting was adjourned at 10:30 AM.